

Design Team Worksheet:

1. List current practices within your school(s) that you want to keep.
(Place a star next to practices that you think need to be refined within your school.)

a. _____

b. _____

c. _____

d. _____

2. List new practices that you want to implement.

a. _____

b. _____

c. _____

d. _____

Design Team Awareness Walk:

New Practice/Refinement Area: _____

Artifacts:

a. _____

b. _____

c. _____

d. _____

Evidence: (Student/Teacher Questions)

a. _____

b. _____

c. _____

d. _____

Design Team Awareness Walk
Teacher Feedback

Teacher: _____

Artifacts/Evidence	Observed	Not Observed	Comments

Evaluator: _____

Building Awareness in Your School: Monitoring What Matters Most
NMSA 2007
Roy Shawn Currie
Susan Cannon

A vision without a plan is just a dream. A plan without a vision is just drudgery. But a vision with a plan can change the world. Proverb

Without change there is no innovation, creativity, or incentive for improvement. Those who initiate change will have a better opportunity to manage the change that is inevitable. William Pollard

Standards

ISLLC- Standard 2: A school administrator is an educational leader who promotes the success of all students by advocating, nurturing, and sustaining a school culture and instructional program conducive to student learning and staff professional growth.

Georgia School Standards: Curriculum Standard 3: Teachers and administrators use a systematic process for monitoring and evaluating implementation of the curriculum.

Implementing Awareness Walks at Your School

1. Introduce the concept of awareness walks and their purpose to the whole staff. Stress the fact that awareness walks are not intended to evaluate individual teachers but to guide school leaders as they monitor and support teachers in their efforts to improve student achievement.
2. Meet with leadership team to decide on the direction for the school. What is the mission and vision of the school? Where do we want to go? How do we get there?
3. Determine 3-5 areas of focus that would support your mission. What are the standards that we expect for all classrooms?
4. Determine how the standards will be measured. How do we know if a standard has been met? What are the artifacts (things that can be seen in the room) and evidence (demonstrations of conceptual understanding) that demonstrate competency in each area?
5. Communicate the expectations of the awareness walk through professional learning.
6. Allow time for staff to implement.
7. Conduct awareness walk in all learning areas.
8. Compile data and analyze results.
9. Recognize areas of strength and determine appropriate support for areas needing improvement. What went well? What is not in place? Why is it not in place?
10. Share results and strategies for improvement in professional learning.

To create a culture of continuous improvement, the awareness walk process must evolve as the strengths and weaknesses of the school change. Steps three through ten will be the see, plan, do, check cycle.

SMS- Awareness Walk
Teacher Feedback

Teacher: _____

Artifacts/Evidence	Observed	Not Observed	Comments
EQ Posted			
Word Wall			
Student Work			
Standard Posted			
Elements Explicitly Taught, Students Know Them			
Common Language Students and Teacher			
Student Question: What standard are you working on? (What are you learning?)			

Evaluator:

Sandtown Middle School- Awareness Walk Data Sheet

Room	Grade Level	Subject	EQ Posted	Word Wall	Student Work	Standard Posted	Elements Explicitly Taught, Students Know Them	Common Language Students and Teacher	Student Question: What standard are you working on? (What are you learning?)	Comments
1										
2										
3										
4										
5										
6										
7										
8										
9										
10										
Totals										

Key- 0 not observed, 1 observed

